

## Job Description

**Job Title:** Junior Aquarist

**Reports To:** Lead Aquarist

**FLSA Status:** Non-Exempt

**Summary:** Responsible for maintaining tanks, preparing meals, facilitating hand's on guest education programs, and monitoring animals' health by performing the following duties.

**Duties and Responsibilities** include the following. Other duties may be assigned.

- Demonstrates world class service to guests of Electric City Aquarium at all experience/interpretation areas.
- Ensures touch tanks are open and manned at the posted schedule daily.
- Maintains a clean and inviting environment throughout the facility.
- Delivers friendly service and demonstrates a knowledge base for several touch tanks to aquarium guests.
- Responds to and addresses customer concerns in a positive manner.
- Portions, thaws, and handles raw food for aquatic life following all necessary guidelines for preparing and dispensing meals.
- Performs safe animal handling and observation to ensure safety and well-being of animals. Reports concerns to manager.
- Assist aquarium team with water testing and record keeping as trained.
- Performs various cleaning activities to include sweeping and mopping floor space, vacuuming carpeted areas and cleaning restrooms.
- Adheres to all company policies and procedures paying special attention to health and/or safety procedures.
- Maintains flexible schedule to include weekend, evening and holiday hours.
- Maintains training and licensing certifications.
- Attends required staff meetings and trainings.
- Maintains a professional appearance at all times and displays exceptional communication and interpersonal skills with internal and external customers.
- Performs other related duties as assigned.

### **Qualifications:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **Language Ability:**

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.

### **Math Ability:**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent, and to draw and interpret bar graphs.

**Reasoning Ability:**

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

**Education/Experience:**

High school diploma or general education degree (GED); and one year related experience and/or training; or equivalent combination of education and experience.

**Computer Skills:**

To perform this job successfully, an individual should have general knowledge of computers.

**Certificates and Licenses:**

SCUBA Certificate – as assigned

**Equipment:**

None

**Knowledge, Skills, and Other Abilities:**

- Oral Communication Skills
- Technical Communication
- Aquatic Husbandry
- Wildlife or Marine Biology
- Customer Service
- Organization
- Professionalism
- Presentation
- Reading Skills
- Teamwork
- Time Management

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical/Sensory Functions	Amount of Time			
	None	Occasionally	Frequently	Regularly
Stand	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Walk	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Sit	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use hands	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Reach with hands and arms	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Climb or balance	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Stoop, kneel, crouch or crawl	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Talk/Hear	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Taste/Smell	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Push/Pull	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lift and/or Move <i>Indicate weight in pounds.</i>	50	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Lift and/or Move <i>Indicate weight in pounds.</i>	40	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

**Vision Requirements:**

- No Special Vision requirements
- Close Vision (clear vision at 20 inches or less)
- Distance Vision (clear vision at 20 feet or more)
- Peripheral Vision (ability to observe an area that can be seen up and down or to the left and right while eyes are fixed on a given point)
- Depth Perception (three-dimensional vision, ability to judge distances and spatial relationships)
- Ability to Adjust Focus (ability to adjust the eye to bring an object into sharp focus)
- Ability to See Color

**Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Description of Environmental Conditions	Amount of Time			
	None	Occasionally	Frequently	Regularly
Wet or humid conditions (non-weather)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Work near moving mechanical parts	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Work in high, precarious places	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fumes or airborne particles	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Toxic or caustic chemicals	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outdoor weather conditions	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Extreme cold (non-weather)	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Extreme heat (non-weather)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Risk of electrical shock	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Work with explosives	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Risk of radiation	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Vibration	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Animal Bites	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Exposure to venom and animal poison	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Animal blood/urine/fecal matter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

**Noise Level:**

- Not applicable
- Very quiet
- Quiet
- Moderate noise
- Loud
- Very loud