

# After- Hours Events

*The Electric City Aquarium & Reptile Den is the perfect venue to host your special event! Exclusive after-hours events allow you and your guests to mingle within the intimate setting of the aquarium, reptile den and rainforest and enjoy the venue all to yourselves!*

Our after-hours events can be held between the hours of 7:00pm and 9:00pm; additional hours can be added for \$1000 per hour. The aquarium and reptile den combined can hold 300 for cocktail style events and seat 100 people for seated dinner events. Seating for up to 100 people is included in event pricing. Events that need seating for more than 100 guests, will have an additional charge for rental of extra tables, chairs and table linens.

## **Event Pricing** (Pricing for 100 guests. Additional guests at \$18.95)

### **Weekday Events (Monday-Thursday) - \$2000-**

- o 2 hour rental of entire aquarium and reptile den
  - o Access to the Rainforest Section from 7pm-8pm
- o A staff of keepers to answer questions and to operate the touch tanks
- o Tables, chairs, black linen tablecloths, and sea themed centerpieces for up to 100 people
- o Event setup and breakdown

### **Weekend Events (Friday – Sunday) – \$2500**

- o 2 hour rental of entire aquarium and reptile den
  - o Access to the Rainforest Section from 7pm-8pm
- o A staff of keepers to answer questions and to operate the touch tanks
- o Tables, chairs, black linen tablecloths, and sea themed centerpieces for up to 100 people
- o Event setup and breakdown

## **Make your event *extra* special with one of our additional offerings**

*These add-ons can be tailored to fit your needs*

- Reptile Mingle with our keepers featuring 3 of our animal ambassadors
  - 30 minutes - \$250
- Mammal Meet with our keepers featuring 2 of our animal ambassadors (Kinkajou, Skunk)
  - 30 Minutes - \$500

**To move forward with booking, please fill out the form below and send completed form to: [events@electriccityaquarium.com](mailto:events@electriccityaquarium.com) or contact us at 570-909-9631**



# After Hours Event Reservation Form

Host Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_ Event Type/Theme: \_\_\_\_\_

Desired Event Date(s): \_\_\_\_\_ Desired Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Number of Guests Invited: \_\_\_\_\_ Number of Guests Expected: \_\_\_\_\_

Contractors:

Catering Company: \_\_\_\_\_

Phone: \_\_\_\_\_

DJ/Band/Entertainment: \_\_\_\_\_

Phone: \_\_\_\_\_

Lighting/Décor Company: \_\_\_\_\_

Phone: \_\_\_\_\_

## Event Add-ons

\_\_\_\_\_ **Reptile Mingle** (starting at 30 minutes) – *Some of our resident Reptiles will accompany our expert keepers as they mingle with your guests. Featuring 3 of our animal ambassadors - \$250 (time can be extended for an additional fee)*

\_\_\_\_\_ **Mammal Meet** with our keepers featuring 2 of our animal ambassadors (Kinkajou, Skunk) - 30 Minutes - \$500

## Reservation and Booking Terms

- o A \$500 non-refundable deposit must be paid within 7 days of booking to hold your date/time. If no deposit is received within 7 days your date will be released.
- o All event details must be submitted and confirmed no less than 14 days prior to the event date.
- o Glass, balloons and plastic straws are **not allowed** inside the aquarium and reptile den.
- o **Full payment of the balance of your order will be due the day of your event.**
- o Personal checks not accepted.
- o Because we want to exceed your expectations, a final guest count is required **no less than 7 days prior to your event.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_



## Caterers and Service Providers

*(You may use any licensed provider) Here is a list of several local businesses that we have used before.*

**\*Alcoholic beverages are allowed only if provided and served through a licensed caterer.**

### **Catering:**

Constantino's Catering & Events (Food, Beverage, Custom linens, etc.) - (570) 963-1691

Cooper's Seafood House (Food, Beverage) -(570) 346-7049

Fiorelli's Catering (Food & Beverage)- (570) 489-6777

Bar Pazzo (Food & Beverage) 570-881-4771 or [Instinctivecook@gmail.com](mailto:Instinctivecook@gmail.com)

### **Music/Lighting:**

JBM- Jamie Callen (DJ)- (610) 761-9959

The Brown Initiative (Band,DJ,Solo)- (570) 871-0808 Email: [thebrowninitiative695@gmail.com](mailto:thebrowninitiative695@gmail.com)